## **How to Install the Measurement and Payment Template Files**

Revised 03/31/05 by Patti Charles and Barry Axelrod

Download the following files from <a href="http://www.udot.utah.gov/index.php/m=c/tid=1112">http://www.udot.utah.gov/index.php/m=c/tid=1112</a> to your computer. This is a one-time step.

Download this file	To this destination
Measurement and Payment.dot	UDOT employees skip this step. Non-UDOT install to your Microsoft Office template folder. *
ProjectBid.doc	C:\
WT61US.UWL	All users install all four files to the System 32 folder that holds the operating system files. Either C:\winnt\system32 or C:\windows\system32. Contact your Information Systems Administrator if you have questions.
comdlg32.ocx	
ieawsdc.dll	
vbe6.dll	

<sup>\*</sup> To find out where your template folder is, open Word, click on Tools, click on Options, click on File Locations, write down the location of "User Templates." This is the location you need to save the template (Measurement and Payment.dot).

Open the "How to Use the Measurement and Payment Template" document for further instruction.